

S.PMANDALIS'S
RAMNARAIN RUIA AUTONOMOUS COLLEGE
B.VOC TOURISM AND TRAVEL MANAGEMENT

Minutes of the Meeting

Date : 31st July 2017

Time : 11:00 am

Venue : DDU KAUSHAL OFFICE (1st Floor Sr. College)

Synopsis:

Subject Board Meeting was conducted on the said date by B.VOC Tourism and Travel Management Course.

The Agenda of the meeting was:

1. Introduction of the subject board members
2. Brief introduction to B.Voc Tourism and Travel Management Course
3. Discussion on the proposed syllabus for B.Voc Tourism and Travel Management Program
4. Discuss Evaluation and assessment pattern.
5. Discuss the possible add on courses and workshops to align the course with industry requirements.
6. Discuss the faculty development program
7. Review visiting faculty paper ratio
8. Adjourn

Attendance for the meeting:

The meeting was attended by 08 members out of a total 11.

The following points were discussed as a part of Agenda:

1. Brief introduction to the B.Voc TTM course and activities conducted was given by Prof. Amrita Gokhale and Prof. Urmi Paralikar highlighting the key features of the course and current functioning as a part of agenda [point no 1].
2. As a part of Agenda point 3, it was unanimously agreed that SEM IV should have compulsory internship program which has to be rated. Thus the paper has to be a part of the syllabus and students should be sent to internship for a minimum of 3 months. This will enable the students to learn new skills and implement the skill sets taught already in class during the academic year.

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3. Mrs Jyotsna Patwardhan opined that the students who fail to cover up on the internship period, need to re appear for internship in the next academic year. Project/ assessment would not have the same weightage as per the internship program. The same was seconded by the committee members present.
4. Mrs Jyotsna Patwardhan suggested to combine paper of Tourism Marketing and Hospitality and introduce a paper on Corporate Analysis and Grooming as a part of SEM VI. This suggestion was endorsed by Mr. Amit Nambiar and students representatives Ms. Gauri Pansare and Ms. Sargam Shah.
5. Mrs Jyotsna Patwardhan and Mr. Amit Nambiar stressed on creating a niche for the course by introducing add on courses related to Culinary Tourism and Heritage tourism. The same was supported by the committee members and endorsed by Dr. Vivek Deolankar (HoD, Dept of Commerce, University of Mumbai. [Agenda 5].
6. As a part of Agenda no 4, it was discussed unanimously by the committee members that assessment data and internship data needs to be maintained.
7. Mrs. Jyotsna Patwardhan suggested to have external examiners for assessments emphasising on bringing in transparency into the system and the course and also citing the existing pressure on the current contracted faculties.
8. Dr. Vivek Deolankar suggested to grade and mark the students on basis of case studies and practical application than giving in objective one time tests. The point was unanimously agreed by the committee members.
9. Mr. Amit Nambiar stressed on the importance of field studies and reports and guest lecturers that need to called from the industry as a part of the program.
10. Point no 10 was supplemented by Dr. Vivek Deolankar emphasising on having day trips and excursions and introducing travel journals and assessments related to the same to be given to the students as a part of internal tests.
11. Dr. Vivek Deolankar insisted on giving reference points to the students than regular notes and the same was endorsed by Mrs. Jyotsna Patwardhan and student members.
12. Mrs. Jyotsna Patwardhan also suggested to have a bibliography with Title of the book, Author, Publication and the year of publication.
13. The student teacher ratio was discussed as a part of agenda point no 6 and Dr. Vivek Deolankar emphasised and stressed on the quality of teaching considering the current student teacher ratio.

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14. Mrs. Jyotsna Patwardhan emphasised on having a core faculty team with minimum three coordinators (each representing the current three years – FY SY and TY) and a placement coordinator for internship program and campus placements.
15. Point no 14 and 15 were addressed by Dr. Mohsina Mukadam opining that it would be considered after a couple of years and cannot be incorporated on immediate basis citing financial issues like existing grants and fee structure and that the course has become unaided.
16. The visiting faculty currently on board and the papers were reviewed and the committee unanimously agreed upon having more visiting faculties and academicians on board considering the dimensions of a skill based course and enhancing quality and variety in the framework.
17. Dr. Vivek Deolankar, Mrs. Jyotsna Patwardhan and Mr. Amit Nambiar found the syllabus to be an excellent blend of skilled based topics and management topics and expressed their pleasure and confidence in the current syllabus structure proposed.
18. The members were handed over their letters and a honorarium for being a part of the subject board for the next three years.
19. The meeting extended for 2 hours and members were also informed about review meeting to be conducted in the second part of this year by Prof. Amrita Gokhale.

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